



**'LINKING LEARNING TO LIFE'**

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## PARENT PAYMENTS POLICY 2022

Dear Parent / Carer,

Grovedale West Primary School is looking forward to another great year of teaching and learning and would like to advise you of Grovedale West Primary School's 's voluntary financial contributions for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all of your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to provide a comprehensive curriculum and use of technology resources. Our Classroom Craft Activities and Specialist Subjects are detailed below and allow us to immerse students in each topic through a variety of hands on, interactive and creative experiences and opportunities.

Grovedale West Primary School makes every effort to keep the cost of items and activities to a minimum and affordable for all Parent / Carers and families.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Gretta Lynch  
Principal

Catherine Carey  
School Council President

Approved by School Council 10<sup>th</sup> October 2021

## Curriculum Contributions for 2022

Items and activities that students use, or participate in, to access the Curriculum

	Prep	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
Mathletics	\$10.71	\$10.71	\$10.71	\$10.71	\$10.71	\$10.71	\$10.71
PAT maths & PAT Reading	\$3.54	\$3.54	\$3.54	\$3.54	\$3.54	\$3.54	\$3.54
Reading Eggs	\$10.94	\$10.94	\$10.94	\$10.94	\$10.94	\$10.94	\$10.94
SeeSaw	\$7.70	\$7.70	\$7.70	\$7.70	\$7.70	\$7.70	\$7.70
Apple Apps	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
Essential Assessment	\$9.00	\$9.00	\$9.00	\$9.00	\$9.00	\$9.00	\$9.00
Classroom Craft Activities	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
Classroom Cooking / SAKGP / Environmental and Sustainability	\$5.00	\$5.00	\$5.00	\$5.00	\$15.00	\$5.00	\$5.00
Science materials	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
Art materials	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
Student Diary	\$8.25	\$8.25	\$8.25	\$8.25	\$8.25	\$8.25	\$8.25
Book Box	\$8.96						
Reader Satchel	\$7.73						
<b>Curriculum Contributions 2022</b>	<b>\$104.28</b>	<b>\$85.14</b>	<b>\$85.14</b>	<b>\$85.14</b>	<b>\$95.14</b>	<b>\$85.14</b>	<b>\$85.14</b>

## Other Contributions

Grovedale West Primary School continues to welcome your contributions to support our school. Other contributions can be made through Compass Course confirmation and Payments

<b>Other Contributions - for non-curriculum items and activities</b>	<b>Amount</b>
Lunch time activities- e.g. Lego, music equipment, games	\$20.00
Library resources- e.g. books, ICT equipment, furniture	\$20.00
Environmental/sustainability activities and resources e.g. tools, composting, worm farm etc.	\$20.00

## Educational items for students to own

Attached is a list of items that the school recommends you purchase from [Paper Chase](#) for your child to individually own and use. Paper Chase orders close **8<sup>th</sup> April 2022**

	Prep	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
Educational Items for students to own (Book Pack)	\$78.63	\$89.04	\$98.45	\$135.00	\$119.07	\$82.87	\$64.57

## Extra-Curricular Items and Activities

Grovedale West Primary School offers a range of optional items and activities that enhance or broaden the school experience for your child and are above and beyond what the school provides in order to deliver the curriculum. These are provided on a user-pays basis.

Please note that we have only included the major events within our school. There may be other excursions/activities/sports items that may be required to be paid during the school year.

Excursion/Camp (Estimated costs based on 2019 /2020 /2021 activities)	Prep	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
Life Ed Van	\$9.00	\$9.00	\$9.00	\$9.00	\$9.00	\$9.00	\$9.00
Camp (dependent on location)		\$120	\$150	\$150.00	\$150.00	\$250.00	\$600.00
Excursion	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00
Swimming Program	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
Year 3/4 Sporting Events				\$15.00	\$15.00		
Year 5/6 Sporting Events						\$30.00	\$30.00
Year 6 Graduation							\$65.00
No cost activities may include. Solar Boat Challenge, Girls STEM, Circus, Singing Choir, Djembe Drumming, Land care, Lego Club							

## Financial Support for Families

Grovedale West Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund - CSEF
- State Schools Relief
- CentrePay

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact: Kelly Darkes Ph: 5241 4774 Email: Kelly.Darkes@education.vic.gov.au

## Payment Methods

### OPTION 1.

Payment of Curriculum Contributions and Educational Items online via [Paperchase](https://booklist.paperchase.com.au/paperchase)  
<https://booklist.paperchase.com.au/paperchase>

### Access code is GWPS

You would only need to pay for the extra-curricular activities as they arise during the school year.

### OPTION 2.

Payment of Educational Items online via Paper Chase and the Curriculum Contributions and extra-curricular activities to the school via Compass.

### OPTION 3.

Payment of Educational Items online via Paper Chase and implement an Instalment Payment Plan for extra-curricular activities. Payment plans must be arranged with the Business Manager, please contact the office to arrange an appointment.

## **Important Information**

Opening date for payments via Paper Chase is **15<sup>th</sup> November 2021**.  
Closing date for payments via Paper Chase is **8<sup>th</sup> April 2022**.

All items purchased through Paper Chase will be distributed to their classrooms on the first day of the 2022 school year.

### **Access to Paperchase**

<https://booklist.paperchase.com.au/paperchase>

Access Code **GWPS**

For further information on the Department's Parent / Carer Payments Policy please see overview attached

### **Refund Policy**

Our refund policy can be found [here](#)

<https://www.gwps.vic.edu.au/uploads/PDF-Files/Parent-Refund-Policy.pdf>

### **Parent Payment Policy**

Our parent payment policy can be found on our website

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions	Other Contributions	Extra-Curricular Items and Activities
Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.	Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.	Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).

### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.