

PARENT PAYMENTS POLICY

Dear Parent / Carer,

Grovedale West Primary School is looking forward to another great year of teaching and learning and would like to advise you of Grovedale West Primary School's Parent / Carer payment arrangements for 2021.

Please find the fee schedule for 2021 below.

Grovedale West Primary School makes every effort to keep the cost of items and activities to a minimum and affordable for all Parent / Carers and families.

Financial Support for Families

Grovedale West Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund - CSEF
- State Schools Relief
- Centrepay

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact: Kelly Darkes Ph: 5241 4774 Email: Kelly.Darkes@education.vic.gov.au

Payment Methods

OPTION 1.

Payment of School books, Essential Education Items in full online via **Office National** access code **GWPS**
You would only need to pay for the optional activities as they arise during the school year.

OPTION 2.

Payment of School books online via **Office National** and the balance of Essential Education Items and optional activities to the school via Compass.

OPTION 3.

Payment of School books online via **Office National** and implement an Instalment Payment Plan for the balance of Essential Education Fees and optional activities. Payment plans must be arranged with the Business Manager, please contact the office to arrange an appointment.

Opening date for School Books and Payments via Office National is 2nd November 2020.

Closing date for payments via Office National is 31st January 2021.

Payments and Payment Plans will be available on Compass from 1st February 2021. Closing date for payments on Compass will close 1st December 2021

All items will be distributed to their classrooms on the first day of the 2021 school year.

For further information on the Department's Parent / Carer Payments Policy please see overview attached.

Yours sincerely



Gretta Lynch
Principal



Belinda Parkinson
School Council President

FEE SCHEDULE

An itemised list of Essential Student Learning Items and Optional Items for your child. Grovedale West Primary School also continues to welcome your voluntary contributions for 2021.

Charge Item	Prep	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
Book Bag (stationery requirements) paid online to paperchase Closes 31/1/2021	\$98.36	\$116.63	\$117.84	\$116.68	\$133.90	\$129.58	\$108.50
Mathletics	\$10.82	\$10.82	\$10.82	\$10.82	\$10.82	\$10.82	\$10.82
PAT maths & PAT Reading	\$3.54	\$3.54	\$3.54	\$3.54	\$3.54	\$3.54	\$3.54
Reading Eggs	\$11.05	\$11.05	\$11.05	\$11.05	\$11.05	\$11.05	\$11.05
SeeSaw	\$7.70	\$7.70	\$7.70	\$7.70	\$7.70	\$7.70	\$7.70
Essential Assessment	\$1.50	\$1.50	\$1.50	\$1.50	\$1.50	\$1.50	\$1.50
Classroom Craft Activities	\$20.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00
Classroom Cooking / SAKGP / Environmental and Sustainability	\$5.00	\$5.00	\$5.00	\$5.00	\$20.00	\$5.00	\$5.00
Science materials	\$7.00	\$7.00	\$7.00	\$7.00	\$7.00	\$7.00	\$7.00
Art materials	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
Student Diary	\$7.85	\$7.85	\$7.85	\$7.85	\$7.85	\$7.85	\$7.85
Book Box	\$6.82						
Reader Satchel	\$7.75						
Essential Classroom Items Total 2021	\$99.03	\$79.46	\$79.46	\$79.46	\$94.46	\$79.46	\$79.46
Total Education Costs 2021	\$197.39	\$196.09	\$197.30	\$196.14	\$228.36	\$209.04	\$187.96

Essential Student Learning Items

Attached is a booklist which guides you on the everyday items that your child will use in the classroom. You may choose to purchase these items through [Office National](#) access code Grovedale West Primary School, or provide your own.

If providing your own items please ensure goods purchased are an exact match. For example if the description is for a purple 24mm dotted thirds exercise book, the book must be purple with matching line spacing.

Classroom Craft Activities

Classroom Craft Activities are outlined below for each year level. Student agency and voice is valued at GWPS and activities are shaped around their learning focus. The below topics are based on previous years' activities but activities may vary due to the learning focus during the year.

Materials required for Classroom Craft and Inquiry Activities which student can bring home.

These items are activity dependent and may vary from listed items below;

Paper and card in various colours and sizes, Stickers, Clay, Paint, Glue various fit for purpose, Playdoh, Glitter, Jewels, feathers, joggle eyes, laminating pouches, plastic pockets, foam balls, squares and circles, wooden sticks, rubber bands, variety of tapes & ribbons, powdered clag (for fine motor activities) etc.

Prep

Open and Guided Investigations: Father's Day, Mother's Day, Easter, Christmas, Grand-Parent / Carer's Day, NAIDOC Week, Reconciliation Week, Book Week, 100 Days of School, ANZAC Day, Remembrance Day

Transition Teddy Bears Picnic, Buddy art activities, Literacy experience.

Jpod

Project: Inquiry Term 1: 6Cs; Term 2 & 3: History/Geography Expo; Term 4: Guided Inquiry

Activities: Father's Day, Mother's Day, Grand-Parent / Carer's Day, Easter, Christmas, NAIDOC Week, Reconciliation Week, National Sorry Day, Book Week, ANZAC Day, Remembrance Day

Year 3

Project: Aboriginal History, Passion Project, Expo, Sustainability

Activities: Father's Day, Mother's Day, Easter, Christmas, NAIDOC Week, Reconciliation Week, Book Week, ANZAC Day, Remembrance Day, Writer's notebook.

Year 4

Project: Aboriginal History, Passion Project, Expo, Gold Rush, Geography.

Activities: Father's Day, Mother's Day, Easter, Christmas, NAIDOC Week, Reconciliation Week, National Sorry Day, Book Week, Pen Licence, ANZAC Day, Remembrance Day

Year 5

PBL Projects; 3 Units, Passion Project, Expos.

Activities: Father's Day, Mother's Day, Easter, Christmas, NAIDOC Week, Reconciliation Week, National Sorry Day, Book Week, ANZAC Day, Remembrance Day

Year 6

PBL Projects; 3 Units, Passion Project, Expos.

Activities: Father's Day, Mother's Day, Easter, Christmas, NAIDOC Week, Reconciliation Week, National Sorry Day, Book Week, ANZAC Day, Remembrance Day

Classroom Cooking, SAKGP & Sustainability Activities

Classroom Cooking, Stephanie Alexander Garden and Sustainability and Environmental Activities are outlined below for each year level. Student voice is valued at GWPS and may mean that the activities may vary in 2021. The below topics are based on previous years' activities.

Materials for Classroom Cooking Activities which students will consume or bring home.

These items are activity dependent and may vary from listed items below:

Flour, Salt, Food Colour, Sugar, Eggs, Chocolate, Milk, Snap lock bags, vegetables, cheese, ham, bread, sprinkles, butter, coconut, Marie biscuits, condensed milk, cocoa, vinegar, carbonated drinks (experiments), lollies (experiments), bicarbonate soda, cream of tartar etc.

Prep

100 Days of school, Language experience, Christmas Cooking, making Playdough, making bubbles, making slime, making jelly, making popcorn.

Jpod

ANZAC Day, Christmas cooking, literacy link cooking/maths cooking

Year 4

Weekly shopping for SAKGP, snap lock bags, take home containers for leftovers, apron and school made placemats. Flour, Salt, Food Colour, Sugar, Eggs, Chocolate, Milk, Snap lock bags.

Year 5

Creativity Hour. A range of activities which may include; Woodwork, Art & Craft, Cooking
Paint, calico, dye, wool, thread, cross stitch backing etc. required to fit art and sewing purpose, dry clay, pottery clay, paper and card in various colours and sizes, pens, pencils, markers, chalks, joggle eyes, glitter, paint, glue, snap lock bags. etc. in a range of colours and sizes fit for purpose, flour, milk, butter, sugar etc. required to fit the chosen recipes, wood, nails required to fit purpose

Year 6

Creativity Hour. A range of activities which may include; Woodwork, Art & Craft, Cooking
Paint, calico, dye, wool, thread, cross stitch backing etc. required to fit art and sewing purpose, dry clay, pottery clay, paper and card in various colours and sizes, pens, pencils, markers, chalks, joggle eyes, glitter, paint, glue, snap lock bags etc. in a range of colours and sizes fit for purpose, flour, milk, butter, sugar etc. required to fit the chosen recipes, wood, nails required to fit purpose.

Specialist Subjects

Science

Materials for Science Activities which students can bring home.

Bottle rockets, electric car base, games controller, aeroplanes, parachutes, crystals

These items are activity dependent and may vary from listed items below;

Corflute, plastic sheet, foam, foil electrical wiring, steel, wheels, paper and card, paper cups, plastic cups, elastic bands, zip lock bag, fabric, string, Epsom salt, jars, skewer, glue various fit for purpose.

Art

Materials for Art Activities in years Prep to Year 6 which students can bring home.

Threads and Textiles

Paper cloth, cardboard, fabric markers, wool, cotton, hessian, looms, bracelet cord, string, needles, felt, raffia, textured fabric, pom pom makes, Tyvek, fur, beads, knitting nancy's, elastic, weaving needles, cane, stocking pieces, beading wire, darning needles, stitching cards, ribbons, fabric.

Printing

Stamps, stencils, foam rollers and trays, patterned rolling pins, geometric stamps, paint stamps, carbon paper, leaf stencils, printing foam, rubbing plates, watercolour paper, tracing paper, food dye, acetate sheets, mineral paper, etching tools, shaving cream, wax crayons.

Paper Construction and Collage

Cellophane, coloured paper, assorted paper, tissue paper, kinder squares, paper circles, corrugated paper, collage shapes, face collage papers, PVA, Supertac, origami paper, adhesive foil, fabric crayons, cones, paper springs, quilling paper and tools, adhesive brushes, foil board, decorative papers, adhesive paper squares, paper stripping.

Painting and Drawing

Paper, paint, inks, paintbrushes, sponges, whiteboard markers, metallic markers, playground chalk, paint pattern scrapers, Glasochrom pencils (white and black), chalk pastels, metallic slicks, bright coloured slicks, watercolour pencils, oil pastels, gel ink pens, Poscas, water colour sponges, foil, cellophane, drawing implements, card strips, fabric, tissue paper, erasers, gel ink pens, cardboard, templates, crayons, markers.

Clay modelling and Construction

Paper Magic clay, plasticine, clay/modelling tools, tape, glue, staplers, pop sticks, wooden spills, masks, paper machee, modelling foam, dowel rods, cardboard tubes, popstick propellers, construction sticks, construction cards, masking tape, supertac, modelling clay, chenille systems, peg/popsticks, dough cutters, assorted papers, balsa wood, florist wire, moulds, Modroc, hot glue guns, hot glue sticks.

Craft

Patty pans, pom poms, washi tape, metallic mesh, ribbon, embossing foil, feathers, raffia, mosaic tiles papers, Joggle eyes, Supertac, chenille stems, jewels, beads, gems, sequins, glass stones, adhesive stickers, buttons, polystyrene shapes, paper machee shapes, Christmas specific materials, Book Week specific materials.

Optional Items

Grovedale West Primary School offers a range of optional items and activities that are additional to the delivery of the standard curriculum. These items and activities are designed to broaden the school experience for your child. Items or activities for your child may be offered on a user-pays basis and Parent and guardians may choose whether their child accesses or participates

Please note that we have only included the major events within our school
There will be other excursions/activities/sports items that may be required to be paid during the school year

Excursion/Camp (estimated costs based on 2019 activities)	Prep	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
Life Ed Van	\$9.00	\$9.00	\$9.00	\$9.00	\$9.00	\$9.00	\$9.00
Camp (dependent on location)				\$150.00	\$150.00	\$250.00	\$600.00
Excursion	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00
Swimming Program	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
Year 3/4 Sporting Events				\$15.00	\$15.00		
Year 5/6 Sporting Events						\$30.00	\$30.00
Year 6 Graduation							\$65.00
No cost activities may include; Solar Boat Challenge, Girls STEM, Circus, Singing Choir, Djembe Drumming, Land care, Lego Club							

Voluntary Contributions

Grovedale West Primary School continues to welcome your voluntary contributions to support our school. Voluntary contributions can be made through Compass Course Confirmation and Payments

You can make a general voluntary contribution that goes towards all of our school’s important priorities for 2021 as well as providing additional activities and services for all students. Alternatively, you can make a voluntary contribution to any of the specific priorities outlined in the table below:

Voluntary Contribution	Tax deductible?	Suggested Voluntary Contribution per family
Lunch time activities e.g. Lego, music equipment, games etc.	No	\$10 - \$250
Library Resources e.g. books, ICT equipment, furniture etc.	No	\$10 - \$250
Environmental/sustainability activities and resources e.g. gardening tools, materials, composting, worm farm etc.	No	\$10 - \$250

Your child will not be disadvantaged if you do not make a voluntary contribution. All records of voluntary contributions are kept confidential as well as your decision about whether to make a contribution or not.

Refund Policy

Our refund policy can be found [here](https://www.gwps.vic.edu.au/uploads/PDF-Files/CampsandExcursionsRefundPolicy.pdf) https://www.gwps.vic.edu.au/uploads/PDF-Files/CampsandExcursionsRefundPolicy.pdf

PARENT / CARER PAYMENTS POLICY

ONE PAGE OVERVIEW

The following is a summary of the main principles of the Parent / Carer Payments Policy:



FREE INSTRUCTION

- Schools provide students with free instruction to fulfil the standard curriculum requirements as outlined in the Victorian Curriculum F-10, VCE and VCAL.



PARENT / CARER PAYMENT REQUESTS

- Schools do not ask Parent / Carers to pay for school operating costs (e.g. utility costs) or general and unspecified charges.
- Schools request payments from Parent / Carers under three categories:

Essential Student Learning Items

- Items and activities which the school deems essential for student learning.
- Parent / Carers may choose to purchase essential items through the school or provide their own.

Optional Items

- Items and activities that enhance or broaden the schooling experience of students and are offered in addition to the standard curriculum.
- These are provided to students on a user-pays basis.

Voluntary Contributions

- Voluntary contributions support the school to continue to be the best local school for all students and can be for general or specific purpose.
- Students will not be disadvantaged in any way if Parent / Carers do not make a contribution.



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated Parent / Carer payment contact person(s) that Parent / Carers can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools obtain school council approval for their Parent / Carer payment arrangements and upload their arrangements on their school's public website for transparency.