



Personal Property Policy

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| Purpose | To explain Grovedale West Primary School's policy in relation to personal property and to ensure that special or valuable items of personal property are not brought to school. | | | | | | |
| Scope | This policy applies to all school activities, including camps and excursions | | | | | | |
| Policy | <p>Grovedale West Primary School understands that staff and/or students may sometimes like to bring items of personal property to school.</p> <p>The Department of Education and Training does not have insurance for personal property of staff, students and visitors. Grovedale West Primary School does not take responsibility for items of personal property that are lost, stolen or damaged at school or during school activities. Damage to personal property brought to school is the responsibility of the owner of that property.</p> <p>Grovedale West Primary School encourages staff and students not to bring items of value to school, or to obtain appropriate insurance for such items.</p> <p>If students bring items of value to school, they will be confiscated and stored securely in the teacher's office until the end of the day, when the items may be collected by the student and/or parent.</p> | | | | | | |
| Review cycle | <table border="1"> <tr> <td data-bbox="400 1267 903 1305">Policy last reviewed</td> <td data-bbox="903 1267 1406 1305"> <ul style="list-style-type: none"> 4th March 2021 </td> </tr> <tr> <td data-bbox="400 1305 903 1344">Approved by</td> <td data-bbox="903 1305 1406 1344"> <ul style="list-style-type: none"> School Council 19/5/2021 </td> </tr> <tr> <td data-bbox="400 1344 903 1382">Next scheduled review date</td> <td data-bbox="903 1344 1406 1382"> <ul style="list-style-type: none"> March 2023 </td> </tr> </table> | Policy last reviewed | <ul style="list-style-type: none"> 4th March 2021 | Approved by | <ul style="list-style-type: none"> School Council 19/5/2021 | Next scheduled review date | <ul style="list-style-type: none"> March 2023 |
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