

# Digital Learning Agreement



Our students come to school having been immersed in a world of digital technologies. Many will be actively using digital technologies at home, kinder and school.

The school understands the need for student to be responsible users of digital technologies and we recognise the importance of explicitly teaching student about safe and responsible on-line use. This needs to be taught in partnership with the school with parents / guardians modeling and encouraging this behaviour at home,



## School Profile Statement

Grovedale West Primary School uses a range of digital technologies to enable all students to have access anywhere, anytime to high quality online resources and information. The students use Google Classroom Apps and Seesaw together with other services such as Mathletics. The following aspects of our school community support safe, responsible and effective behaviours online at school and at home and support the rights of all members of the school community to engage in and promote a safe, inclusive and supportive learning environment. The Student Engagement Policy also clearly states our school's values and the expected standards of student behaviour, including actions and consequences for inappropriate behaviour.

We aim to:

- Educate our students to be safe and responsible users of digital technologies.
- Raise our students' awareness of issues such as online privacy, intellectual property and copyright.
- Supervise students when using digital technologies for educational purposes.
- Provide a filtered internet service but acknowledge that full protection from inappropriate content can never be guaranteed.
- Respond to issues or incidents that have the potential to impact on the wellbeing of our students.
- Support parents/guardians to understand the importance of safe and responsible use of digital

technologies, the potential issues that surround their use and strategies that they can implement at home to support their child.

- Know that some online activities are illegal and as such we are required to report this to the police.
- Provide parents/guardians with a copy of this agreement.

## Student Declaration

When I use digital technologies I agree to be a safe, responsible and ethical user at all times by:

- Respecting others and communicating with them in a supportive manner; never writing or participating in online bullying (for example, forwarding messages and supporting others in harmful, inappropriate or hurtful online behaviours)
- Protecting my privacy; not giving out personal details, including my full name, telephone number, address, passwords and images
- Protecting the privacy of others; never posting or forwarding their personal details or images without their consent
- Talking to a teacher if I personally feel uncomfortable or unsafe online, or if I see others participating in unsafe, inappropriate or hurtful online behaviours
- Carefully considering the content that I upload or post online; this is often viewed as a personal reflection of who I am
- Investigating the terms and conditions (e.g. age restrictions, parental consent requirements). If my understanding is unclear I will seek further explanation from a trusted adult
- Handling ICT devices with care and notifying a teacher if it is damaged or requires attention
- Abiding by copyright and intellectual property regulations. If necessary, I will request permission to use images, text, audio and video and cite references.
- Not interfering with network systems and security, the data of another user or attempting to log into the network with a user name or password other than their own
- Not bringing to school or downloading unauthorised programs, including games.



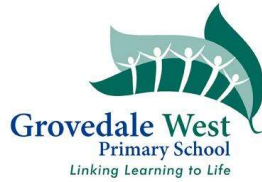
In addition, when I use my personal technology (or phone), I agree to be a safe, responsible and ethical user at all times, by:

- Respecting others and communicating with them in a supportive manner; never verbally or in writing participating in bullying (for example, harassing phone calls/text messages, supporting others in harmful, inappropriate or hurtful online behaviours by forwarding messages)
- Ensuring that my mobile phone is handed to the teacher each day and collected at the end of the day
- Respecting the privacy of others; only taking photos or recording sound or video at school when I have consent or it is part of an approved lesson

## Definition of Digital Technologies

This Acceptable Use Agreement applies to digital technologies, social media tools and learning environments established by our school or accessed using school owned networks or systems, including (although are not limited to):

- School owned ICT devices (e.g. desktops, iPads, laptops, printers, scanners)
- Mobile phones
- Email and instant messaging
- Internet and the Online Portal
- Video and photo sharing websites (e.g. Instagram, You tube)
- Blogs, Forums, discussion boards and groups (e.g. Google groups, See Saw)



# Grovedale West Primary School

## Digital Learning Agreement

### **Student Agreement** (Child and parent / Carer to discuss)

This acceptable use agreement applies when I am using any of the above digital technologies at school, at home, during school excursions, camps and extra - curricular activities.

I understand and agree to comply with the terms of acceptable use and expected standards of behaviour set out within this agreement.

I understand that there are actions and consequences established that I will be subject to if I do not comply. This agreement is signed upon my enrolment at the school, and I agree by signing this to adhere to the School's Digital Learning Community Agreement and all subsequent updates that are published on the School Website during my time at Grovedale West Primary School.

I will follow the School's Digital Learning Community Agreement and all subsequent updates that are published on the School Website during my time at Grovedale West Primary School.

Please read this with your child and outline their responsibility in following the guidelines if they are to use technology at school.

I have read and discussed the requirements of the Grovedale West Primary School Digital Technology Acceptable Use Policy with my child and he/ she understands their responsibility in following the guidelines.		
<b>Date:</b>		<b>Year Level</b> <input type="text"/>
<b>Students Name:</b> (Please Print)		
<b>Parent Signature:</b>		

PLEASE RETURN THE 'DIGITAL LEARNING AGREEMENT' FORM BACK TO SCHOOL